



606 W. Main | Highland, KS 66035 | www.highlandcc.edu |   

Student Worker Job Description

- **Department/office of employment:** Doniphan Darlings
- **Campus location:**
Highland Community College, 202 West Illinois Street, Highland, KS
(campus location: Atchison, Highland, Wamego, Western)
- **Classification of the position:** Student Worker
- **Name and address of the student's employer:**
Highland Community College, 606 W. Main, Highland, KS 66035
- **Name of position:** Floater
- **Name of the student's supervisor:** Mackenzie Cunningham, Program Director
- **Purpose/role of the position within the organization:**
Support all staff members to ensure the social, motor, emotional, academic, and personal development of all children at Doniphan Darlings is occurring within a safe learning environment.
- **Duties and responsibilities associated with the position and how they relate to the purpose/role:**
Perform a variety of duties and educational tasks, supervising, observing, and guiding children.
Work with all other staff members to ensure the environment remains safe, clean,
effective, and compliant for the children.
- **Rates of pay for the position:** \$9.50
- **General qualifications for the position:**
Negative TB test, background check, fingerprints, center orientation before starting. Physical demands include
required to stand, sit (on the floor), stoop, kneel, crouch, bend, squat, crawl, and lift children onto changing tables.
- **The length of the student's employment:** Summer 2024-Spring 2025 academic year
- **Procedures for determining a student's rate of pay when a position has multiple rates:** Set rate
- **Evaluation procedures and schedules:** Student will be evaluated at the end of each semester.

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